

6.x. Student Appeals

Subject	Students	Effective From	Sep - 2011
Policy #	6.x.	Latest Revision	Dec - 2023
Title of The Policy	Student Appeals	Next Review	Dec - 2024
Responsible Entity	Students Appeals Standing Committee	Policy Pages	2
Definitions	AAU: Al Ain University. Student Appeal Committee: a committee formed in the beginning of each academic year by the Dean's Council to consider the appeals submitted by students.		
Purpose	The mission of the Student's Appeal Committee is to consider the appeals submitted by students that reflect objection to a disciplinary decision applied by the Committee on Student Discipline.		
Scope	Al Ain University students.		
Statement	Providing a fair and transparent process for students to address appeals related to non-academic matters.		
Procedures	<p>The following procedures must be followed when a Student appeals a disciplinary decision:</p> <ol style="list-style-type: none"> 1. The student submits the appeal to the University President within 15 days from the date on which the concerned student is informed of the Student Discipline Committee's decision. 2. The university president refers the appeal request to the Appeal Committee to take the necessary action. 3. The Chairperson of the Appeals Committee invites the Committee members to meet to consider the appeal referenced to. 4. The Chairperson summons the student, the appellant, to appear before the Committee in order to make a statement as is attributed to him/ her. The written meeting minutes are signed by the student and the Chairperson. 5. The student has the right to report on what s/he pleases of information in front of the committee, including calling for witnesses to the incident as attributed to him/ her. 6. The Students' Appeal Committee has the right to ask for the testimony of any person seen to be of use to the investigation. 7. The Appeals Committee meets to discuss and decide on the appeal referred to in the light of all the documents in its possession, then a report is written and signed by all Committee members. 8. The committee issues its recommendation as seen appropriate through voting. 9. The Chairperson submits the recommendations to the President of the University, along with all documents adopted by the Commission in its recommendations. 10. The Deans Council takes the final decision, whether to approve or reject the committee's recommendations. 11. The final decision is forwarded to all AAU entity to act accordingly; and a copy is kept 		

	in the student's file.
Recent Changes	